

Esthetician Application Form

FDL Skin Spa and School of Esthetics

Student Information

Name: _____

Address: _____ Email: _____

City/State/Zip: _____ Phone: _____

Cell: _____ Birth Date: _____

Age: _____ Marital Status: M or S Spouses Name: _____

Education: Last grade completed: _____ Degree: _____

High School Diploma: Y or N or Equivalency Diploma: Y or N

College: _____

Father's Name: _____ Phone: _____

Mother's Name: _____ Phone: _____

References (2)

Name: _____

Address: _____ Email: _____

City/State/Zip: _____ Phone: _____

Name: _____

Address: _____ Email: _____

City/State/Zip: _____ Phone: _____

Information:

How were you referred to Fond du Lac Skin Spa and Professional School of Esthetics?

Why do you want to become an Esthetician? _____

What parts of Esthetics interest you? (check all that apply)

Makeup___ Waxing___ Body Treatments___ Acne___ Skincare___ Other___

Facial Massage ___ Chemical Peels___ Medical___ Microderm___

450 Hours Esthetician Program

Please write down anticipated class start date: _____

Refund Policy

Fond du Lac Skin Spa and Professional School of Esthetics refund policy is based on the guidelines of the State of Wisconsin Department of Safety and Professional Services, Administrative Code for Barbering and Cosmetology. The registration Fee of \$150 and the Application Fee is nonrefundable. **An additional early withdrawal fee of \$150 applies to all refunds.**

Full Refund

A full refund of money paid down on price of tuition minus the **Registration fee \$150** and **Application Fee \$25** plus an **additional early withdrawal fee of \$150 applies to all refunds,**

Shall be made under enrollment contract if:

- You decide to cancel school enrollment by mailing or written notice to: **Fond du Lac Skin Spa and School of Esthetics 525 E division St Fond du Lac, WI 54935**, Within 3 business days of signing the enrollment contract. The postmark on your written notification will decode the cancellation date of the contract.
- You were accepted for the class enrollment but you were unqualified for entrance.
- If any written or oral misrepresentation were made by Fond du Lac Skin Spa and School of Esthetics

Partial refund

If you cancel, are dismissed from the school, or withdraw prior to the first day of class, paid down in the price of tuition minus the **Registration fee \$150** and **Application fee \$25** shall be refunded . **An additional early withdrawal fee of \$150 applies to all refunds.**

For all students whose enrollments ends on or after the first day of class and prior to your graduation:

- In compliance with federal, state and accrediting commission regulation, a refund will be performed within 30 days of your termination date. You are required to repay an financial institution you owe money to and any unpaid balance or charges due because of the days/accrued while you were enrolled
- You will be charged depending on the percentage of your enrollment time. This is the number of days in class time elapsed to complete the course of instruction.
- You will be refunded minus the percentage of your enrollment time, minus the price of tuition paid, minus the **Registration fee \$150** and **Application fee \$25**. **An additional early withdrawal fee of \$150 applies to all refunds.**

Percentage of enrollment time charges

Greater than:	Less than or equal to	Percentage of total cost charged:
0%	5%	20%
5%	10%	30%
10%	15%	40%
15%	25%	45%
25%	50%	70%
50%	100%	100%

- Students will be notified in writing of the calculation of the refund result. All unpaid fees due to the school must be paid in full within 30 days after the refund result calculation letter is sent.
- A full refund will be made for any student kits or items unused and in their original packaging. If items are returned to the school within 30 days.
- If the school decides to permanently close or no longer offers enrollment, the student will be given a prorated refund. If this occurs you should contact the following to make a claim: West Bend Mutual Insurance Company. P.O box 620976, Madison, WI 53562
- If the scheduled course is canceled after signing the enrollment contract, and before the start date, the student will receive a full refund of all money given at this point and given enrollment options for next course or option to enroll in future classes.
- **A nonrefundable application fee of \$25 is Due now to submit the application for review.**
- **An additional non-refundable Registration fee of \$150 will hold your space in the next class session.**
- **\$475 is due 30 days before the anticipated start date and the completed course contract.**
- **The remaining balance of tuition is due on the first day of class.**

I have received a copy of the Course Catalog and Refund Policy

Initials:

My signature implies that the information above is correct.

Applicant's Signature: _____ Date: _____

Signature of Guardian (if applicable): _____

Interviewer/ Instructor's Signature: _____ Date: _____

Please submit application for review and nonrefundable application fee of \$25 to:

**Fond du Lac Skin Spa and School of Esthetics
525 E Division St
Fond du Lac, WI 54935
(920) 979-3150
www.fdlskinspa.com
rcc.sullivan@gmail.com**